

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
MARCH 14, 2018**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	OUT OF TOWN
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Bernie Lange – Den Leader	Rachel Lange
Shayden LaForge – Cub Scout	Shayne LaForge – Cub Scout
Kevin Young – Young Sommer	Chris Yacobucci – Lamont Engineering
Jim Gillespie – Lamont Engineering	Jamie Dymond Brooks – Parks & Rec
Jim Stangel – Planning Board	Brent Gotsch – ZBA
Walt Zeitschel	Cher Woehl

- Den Leader **Bernie Lange** was here tonight to present a **Community Service Project**. The Scouts will be constructing 30 **birdhouses** which will be put in the Town’s Parks. Shayne and Shayden LaForge each told the Town Board what they enjoyed about Scouts.
- **Kevin Young, Chris Yacobucci** and **Jim Gillespie** were present to review the **SEQR process for the Neversink Community Wastewater Management Program**. The SEQR SEAF Part 1 was authorized to be signed by Supervisor Chris Mathews and the SEQR Lead Agency Resolution was given to the Town Clerk for signing. The resolution was introduced by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks:

**TOWN OF NEVERSINK
RESOLUTION NO. 7 OF 2018**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF NEVERSINK SEEKING
LEAD AGENCY STATUS IN CONSTRUCTION OF THE COMMUNITY
WASTEWATER MANAGEMENT PROGRAM IN THE HAMLET OF CLARYVILLE**

WHEREAS, the Town Board of the Town of Neversink previously entered into an agreement (the “Agreement”) with the Catskill Watershed Corporation (“CWC”) to participate in the Community Wastewater Management Program, which program will provide for the design and construction of a wastewater management project in the Hamlet of Claryville; and

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WHEREAS, the CWC through the Program, will provide full funding for the wastewater management project through a block grant; and

WHEREAS, CWC's consultant for the Program, Lamont Engineers, has prepared a Preliminary Engineer's Report for the Hamlet of Claryville, Final Issue dated May, 2017, evaluating various alternative methods for managing the wastewater needs of the Hamlet of Claryville, such report marking the end of the Study Phase of the project; and

WHEREAS, the Town has reviewed the Preliminary Engineer's Report prepared by Lamont Engineers; and

WHEREAS, based upon its review of the Preliminary Engineer's Report and consultation with the Town's Counsel, the Town Board agreed to proceed to the Pre-Construction phase of the Project as set forth in Section 2.05 of the Agreement, such schedule to be agreed upon by the Town and CWC; and

WHEREAS, the Town Board of the Town of Neversink seeks to commence coordinated review of this action and seeks to act as Lead Agency pursuant to the requirements of the State Environmental Quality Review Act ("SEQRA"), New York State Environmental Conservation Law, Article 8 and 6 NYCRR Part 617; and

WHEREAS, the Town of Neversink, pursuant to 6 NYCRR Part 617 will conduct a coordinated review and seek input from various involved and interested agencies on its designation as lead agency.

THEREFORE, NOW BE IT RESOLVED THAT:

Subject to providing notice to and obtaining the consent of all other involved agencies, the Town Board of the Town of Neversink hereby designates itself as "lead agency" for purposes of compliance with SEQRA, 6 NYCRR Part 617. The Town Board shall undertake and complete all duties and obligations of the "lead agency" as required by 6 NYCRR Part 617.

The Town Board hereby authorizes the Town Supervisor to execute any and all documents on behalf of the Town as may be necessary to become lead agency.

WHEREUPON, the Resolution was put to a vote and the following result recorded:

4 AYES 0 NAYS 1 ABSENT (Zanetti)

Lisa Garigliano
Lisa Garigliano, Town Clerk
Date: March 14, 2018

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The list of involved and interested agencies was also reviewed and updated. Kevin Young and Lamont Engineers will attend the April 11th Town Board Meeting to discuss the Sewer Use Law and Septic Maintenance District Creation.

- **Jamie Dymond Brooks**, Parks and Recreation Director, gave a **Parks and Recreation update**. Jamie approached the Town Board again about hosting Weight Watchers at the Town Hall. After much discussion the Board decided that it was not comfortable allowing a for profit organization to use the Town Hall for meetings. Jamie presented her revised idea for having a smaller community garden by the Town Hall. Instead of building a new garden, the Board suggested that she look into using part of the community garden that is up by the Claryville Reformed Church.
- **Brent Gotsch, ZBA** Chairman, filled the Town Board in on the business that was before the ZBA at their last meeting.
- **Jim Stangel, Planning Board** Chairman, did not have anything to report, the February meeting was cancelled due to weather.

TOWN ATTORNEY

Town Attorney Walter Garigliano did not have anything to report to the Town Board. Walter was present to advise the Town Board concerning the **Neversink Community Waste Water Management Program** and the **Maintenance Bond for the Dollar General project**.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on February 14, 2018 was ACCEPTED AS SUBMITTED on motion by Councilman Scott Grey, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of February 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of February 2018/March 2018
ORDERED RESTORED TO \$200.00 by the amount of \$43.99 for uniform cleaning and ball pump on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

HIGHWAY SUPERINTENDENT

Highway Superintendent Preston Kelly and the Board reviewed and discussed and Energy Efficiency Proposal prepared for the Town Barn by Central Hudson.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of February 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 275 Miles and took in \$426.80
- 6 Building Permits, total 8 for year
- 0 Building Permit Renewal, total 0 for year
- 8 Cert of Occupancy/Compliance for the month, total 16 for year
- 0 Complaints, total 0 for year
- 2 Violations, total 2 for year
- 4 Municipal Searches, total 6 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewals, total 0 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 6 CEO Training Hours, total 6 for year
- Cell Tower Update – Verizon work completed, Sprint and T-Mobile have inquired about permits.
- **\$30,000.00 Maintenance Bond** was received for the Dollar General project. The Town Board reviewed the Bond and want the language in the NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH paragraph to be changed to Town Attorney Ken Klein’s language in item 9, page 5 of the special use permit issued by the Planning Board on 01/10/2018. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks to approve it subject to the change of language in the above noted paragraph to Town Attorney Ken Klein’s language in item 9, page 5 of the special use permit issued by the Planning Board on 01/10/2018, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

PLANNING BOARD

Public Notice of Cancellation of 03-07-2018 Meeting/Public hearing due to weather were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Fulfilled FOIL requests for:
 - a. Pemco Limited – 45.-1-15.2

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2. Oath of Offices filed for:
 - a. Scott Raymond – GFD Secretary
 - b. Tom Matthews – CFD Commissioner
 - c. James Schmidt – Planning Board Alternate
3. Selective Insurance – Notice of Claims reported on 02-22-2018
4. Auctions International – 2009 Ford Pickup & Transmission sales check Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

SUPERVISOR

1. **Spring Cleanup** is again being sponsored by the Sullivan County Legislature. The following resolution is being presented for the Board’s approval. Spring Cleanup will be held on May **5, 9 and 12**.

**TOWN OF NEVERSINK
RESOLUTION NO. 8 OF 2018
CLEANUP INITIATIVE
“SPRING CLEANUP 2018”**

WHEREAS, the Sullivan County Legislature adopted the Sullivan County Cleanup Initiative 2018 Program; and

WHEREAS, the Town Board of the Town of Neversink hereby authorizes the Supervisor, Chris Mathews, to sign the municipal agreement with the County of Sullivan to cooperate in conducting a municipal cleanup; and

NOW THEREFORE, BE IT RESOLVED, that the Town of Neversink anticipates holding the municipal cleanup program on May 5, 9 and 12, 2018

Moved by: Councilman Scott Grey

Seconded by: Councilman Michael Brooks

Adopted UNANIMOUSLY by VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

2. The **Route 42 Community Park Grand Opening** will be held on **May 19th at 11:00 am**. Supervisor Mathews expects everyone to attend if they are able. Refreshments will be served.
3. Supervisor Mathews informed the Board that the Town’s **Emergency Plan** has been **updated**.
4. The Board discussed the **replacement** of the **door locks** at the **Town Hall** with new locks/fobs. Councilman Scott Grey will be working on getting price quotes.
5. The **resurfacing** of the **pool** was also discussed. Supervisor Mathew’s wants the Board to know that Ken Curry has come in and expressed concerns and that he wants the Board to know that there are other issues and that

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resurfacing the pool is not going to solve the issues or the leaks. The leak in the kiddie pool also needs to be fixed.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #3	\$	179,025.82
• Vendor Payments		<u>2,700.10</u>
Total	\$	181,725.92

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

ADJOURN OR RECESS

On motion by Councilman Michael Brooks, seconded by Councilman Richard Coombe Jr., the meeting was adjourned at 9:56 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk