

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
MARCH 11, 2020**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ARRIVED 7:42 PM

GUESTS

James Fedroff	Robert Failla
Cher Wohl	Walt Zeitschel
Larry Bracken	Mike Garigliano
Tara Berescik	Andrew McCabe
Shane LaForge	Rachel Lange
Tom Mitchell	

- **Tom Mitchell** has been contacted by Mike Foster of VanEtten Oil and they are offering to supply the **propane** for the Pavilion at the **Route 42 Community Park** at no charge and will also supply propane for the Pavilion at the **Fairgrounds** for \$1.89 per gallon. The Town Board approved the change in the supplier of propane at both parks.
- **Shane LaForge** is present here tonight to observe the meeting as a requirement for a Boy Scout Badge.
- **Robert Failla** is present to speak to the Town Board about having an **event at the fairgrounds in September**. Members of the Neversink Agricultural Society (NAS) were also present. It was the suggestion of the Town Board that Mr. Failla partner with the NAS for this proposed event. Town Attorney Walter Garigliano agreed that it would be best for the Town if NAS was put in charge of the event and Mr. Failla work directly with NAS.

TOWN ATTORNEY

Town Attorney, Walter Garigliano, has received a proposal from Robert Guidotti of Jackson Lewis' White Plain's office and will handle the **review of the Town's**

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Employee Handbook at a cost not to exceed \$4,000.00. Walter is strongly urging the Board to authorize the review. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to authorize the firm of Jackson and Lewis to review the Town's Employee Handbook at a cost not to exceed \$4000.00, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on February 12, 2020 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of February 2020 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of February 2020 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of February 2020/March 2020
No expenditures made.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that there is a **problem with parking along Benton Hollow Rd. by the lake**. Preston is requesting permission to **place no parking signs** from the intersection of Benton Hollow Rd. and Overlook Rd. to the second intersection of Benton Hollow Rd. and Overlook Rd.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to post no parking signs from the intersection of Benton Hollow Rd. and Overlook Rd. to the second intersection of Benton Hollow Rd. and Overlook Rd., put to vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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2. There are currently no **pickups** available on **State Contract**. Preston is going to be requesting to purchase a pickup when available on State Contract to continue the new vehicle rotation plan.

3. Preston received information from Freightliner that a second production line has been opened and the **new plow truck** should be received in 5 to 6 months instead of the 10 to 12 month timeline previously given.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of February 2020 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 197 Miles and took in \$1,205.00
- 10 Building Permits, total 22 for year
- 0 Building Permit Renewal, total 0 for year
- 12 Cert of Occupancy/Compliance for the month, total 22 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 1 for year
- 10 Municipal Searches, total 17 for year
- 0 Fire Inspections, total 2 for year
- 0 Junk Yard Permit, total 0 for year
- 2 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 1 FOIL Requests, total 2 for year

PLANNING BOARD

Regular Meeting Agenda and Public Hearing Notice for March 4, 2020, Organizational Meeting Minutes and Regular Meeting Minutes (*Draft*) for February 5, 2020 were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of Cancellation of February 18, 2020 Meeting.

TOWN CLERK

1. **Tax Collector Collections Report for February 2020** – 89.07% collected

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Offices:
 - Scott Raymond – Commissioner GFD
2. Public Notice for all exemption forms to be returned to Assessor's Office by March 1, 2020
3. Foil request received and fulfilled:
 - SmartProcure
 - Gary Sparago

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4. Annual 2019 Financial Report for the Town of Neversink filed with Office of State Comptroller
5. From Sullivan County Division of Planning and Community Development notice of 3.5 credits hours received on 02/24/2020 by the following Planning/zoning Board Members:
 - Robert Botsford
 - Ian Constable
 - Dave Forshay
 - Stephen Poley
 - Jim Schmidt
 - Andrew Schwartz
 - James Stangel
 - Walt Zeitschel

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR:

1. Councilman Nicole Gorr gave a **Parks and Recreation Update**. Kim Lucak has indicated that she is resigning from the Advisory Board. The Town Board would like the Town Clerk to re-advertise for Advisory Board Members.
2. The **Nuisance & Pest Control agreement** with Dave Luczyski needs to be renewed. The cost is the same as last year \$2,017.80. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to renew the pest control contract at the cost of \$2,017.80 for one year, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. The following motion was made for the annual **ad** in **Grahamsville Fair Booklet** at the cost of \$300.00:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr. for the ad in the Grahamsville Fair Booklet at the cost of \$300.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. The **Municipal Cleanup program** was discussed. Dates suggested were April 25th and 29th and May 2nd and 6th. The following Resolution for **Spring Cleanup** was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 4 OF 2020
CLEANUP INITIATIVE**

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“SPRING CLEANUP 2020”

WHEREAS, the Sullivan County Legislature adopted the Sullivan County Cleanup Initiative 2020 Program; and

WHEREAS, the Town Board of the Town of Neversink hereby authorizes the Supervisor, Chris Mathews, to sign the municipal agreement with the County of Sullivan to cooperate in conducting a municipal cleanup; and

NOW THEREFORE, BE IT RESOLVED, that the Town of Neversink anticipates holding the municipal cleanup program on April 25 and 29, May 2 & 6, 2020

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

Adopted UNANIMOUSLY by VOTE: AYES 5 NAYS 0.

5. The following three resolutions for Budget Amendments were presented for the Board’s consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 5 OF 2020
BUDGET AMENDMENT**

Whereas, the Park Capital Project had a Fund Balance of \$ 3,266.39 at the end of 2019. The balance is to be carried over and re-appropriated to the Park Capital Project for 2020.

Now, Therefore be it Resolved that the Town Board authorizes the Supervisor to increase Park Capital Project H7110.2 by \$ 3,266.39 and that the following budget amendment be made;

H599 Appropriated Fund Balance- \$ 3,266.39
H960 Appropriation- 3,266.39
H7110.2 Park Capital Proj- 3,266.39

Moved by: Councilman Keith Zanetti

Seconded by: Councilman Scott Grey

And Adopted on Motion: March 11, 2020

**TOWN OF NEVERSINK
RESOLUTION NO. 6 OF 2020
BUDGET AMENDMENT**

Whereas, The Town Board accepted a bid from David Goldstein Construction, Inc. for the replacement of Shingles on the Sand and Salt Shed done in 2019,

Whereas, the retainage fee of \$ 2,890.00 has been released,

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Whereas, Appropriation A5132.2 Garage, Capital Outlay needs to be increased to cover the cost for the 2,890.00,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase A5132.2 Garage, Capital Outlay for 2,890.00, and to transfer the money from A9060.8 Medical Insurance, and that the following budget amendments be made;

A960 Appropriation- 2,890.00
A9060.8 Medical Insurance-2,890.00
A960- Appropriation - 2,890.00
A5132.2 Garage, Capital Outlay- 2,890.00

Moved by: Councilman Keith Zanetti

Seconded by: Councilman Richard Coombe Jr.

And Adopted on Motion: March 11, 2020

**TOWN OF NEVERSINK
RESOLUTION NO. 7 OF 2020
BUDGET AMENDMENT**

Whereas, Town of Neversink Town Board has approved of the purchase of a 2021 Freightliner Tandem Dump Truck, with Plow Wing,

Whereas, the funds to pay for the truck are to come from the Highway Machinery Capital Reserve, per Permissive Referendum.

Now, therefore be it resolved that the Town Board authorizes the Supervisor to transfer \$ 253,095.00 from Highway Machinery Capital Reserve Fund Balance, to H-2-5130.2 Machinery, Equipment, and that the following budget amendment be made;

H-2-599 Appropriated Fund Balance- \$ 253,095.00
H-2-960 Appropriation – 253,095.00
H-2-5130.2 Machinery, Equip. – 253,095.00

Move by: Councilwoman Nicole Gorr

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: March 11, 2020

6. Supervisor Mathew's shared with the Board a sample resolution that was received concerning requesting withdrawal of the State Budget's Energy Siting Amendment was discussed but no action was taken at this time.
7. A memo concerning Cyber Threat Insurance was received from out Insurance carrier. The Board is requesting more information at our March meeting before any decision can be made.

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PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #3	\$163,743.57
• Vendor Payments	<u>2,319.86</u>
• Total	\$166,063.43

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 8:43 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk