

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 8, 2021**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	ABSENT
Councilperson Nicole Gorr	ABSENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	ABSENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Cher Woehl	Walt Zeitschel
Larry Bracken	Andrew McCabe
Larry Whipple	

- **Larry Whipple** updated the Board on the purchase of **bleachers**. Little League has committed to the purchase of 8 bleachers at the cost of \$25,993. Tri-Valley School, Town of Neversink, Frost Valley and others have agreed to contribute towards the purchase with Little League making up the difference. Once received and installed at the Route 42 Community Park, the bleachers become property of the Town of Neversink. The bleachers are expected to be delivered in the Spring.
- **Cher Woehl** gave a recap of the **Tree Lighting event** and thanked everyone for their help. Tri-Valley **woodworking class** would like to build and **donate** two **benches** for the **ice-skating rink**. Bear Cub basketball contacted Cher looking for donations towards their program. Cher referred them to Supervisor Mathews. **Winterfest** is going to be on February 12th at the fairgrounds. The new chiller should be received next week. The expanded **ice rink** is being assembled. Cher is going to begin looking for volunteers to help with the rink. The hours that the rink will be open will depend on the number of people who volunteer.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on November 10, 2021 was ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

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SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of November 2021 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of November 2021 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of November 2021/December 2021
No Expenditures made.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of November 2021 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 280 Miles and took in \$1,159.80
- 10 Building Permits, total 135 for year (1 voided)
- 0 Building Permit Renewal, total 2 for year
- 11 Cert of Occupancy/Compliance for the month, total 134 for year
- 0 Complaints, total 9 for year
- 0 Violations, total 9 for year
- 10 Municipal Searches, total 94 for year
- 0 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Operating Permit, 2 total for year (fireworks, family gathering)
- 0 Temporary Use Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 11 CEO Training Hours, total 30 for year
- 1 FOIL Requests, total 3 for year
- 1 Fire Call, total 4 for year

Keith questioned the Town's building permits fees schedule and wondered if perhaps it should be reviewed to see if any changes need to be made. The Board asked Keith to compare our schedule with neighboring Towns and come back with his suggestions.

PLANNING BOARD

Meeting Agenda for December 1, 2021, Meeting Minutes *Draft* for November 3, 2021 and Public Hearing Minutes *Draft* for November 3, 2021 were filed with the Town Clerk.

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ZONING BOARD OF APPEALS

Public Notices of Cancellation of the November 16, 2021 regular meetings were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. From Sullivan County Clerk's Office:
 - Amended Subdivision & Lot Improvement for Devore
 - Lot Improvement for Marquand
 - Lot Improvement for Darder
 - Subdivision for Farran

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

SUPERVISOR

1. Tonight's meeting will be recessed until Tuesday, December 28th at 7:30 pm. The following motion was made to set the 2022 Organizational Meeting for Wednesday, January 5th at 7:30 pm.

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to set the 2022 Organizational Meeting for Wednesday, January 5th at 7:30 pm, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

2. Two vouchers for Journal Entries were received from the Bookkeeper to refund Highway for Labor for repair, resurface and replace drainage with the tennis courts and for the cleanup and disposal of material at 81 Smith Lane were presented for the Board's signature.
3. The Board discussed the hanging plants for 2022. Our past vendor is not going to be doing wholesale plants. Other vendors will be contacted to see if they are interested.
4. The following two resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 31 OF 2021
BUDGET TRANSFERS**

Whereas, Cher Woehl , the Town Park & Recreation Director on Nov 10, 2021 asked and had approved by the Town Board the transfer of \$ 7,000.00 from A7310.4 Youth Programs, Contractual Expense, and 3,000.00 from A7620.4 Adult Programs, Contractual Expense, the total of 10,000.00 to go to A7310.2 Youth Program, Equipment Account, a payment toward a second Ice Chiller for the Ice Rink expansion,

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Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made;

A960 Appropriations-	\$ 10,000.00
A7310.4 Youth Prog., Cont. Exp-	7,000.00
A7620.4 Adult Prog., Cont. Exp-	3,000.00
A960 Appropriations-	10,000.00
A7310.2 Youth Prog., Equip.-	10,000.00

Moved by: Councilperson Richard Coombe Jr.

Seconded by: Councilperson Scott Grey

And Adopted on Motion: December 8, 2021

**TOWN OF NEVERSINK
RESOLUTION NO. 32 OF 2021
TO AUTHORIZE THE DISPOSITION OF CERTAIN RECORDS**

WHEREAS, The State of New York Education Department Records Retention and Disposition Schedule LGS-01 provides the retention years for various records,

WHEREAS, the Records Retention Officer (Town Clerk) has reviewed the records held in the records storage area in the Town Hall,

WHEREAS, the Records Retention Officer has according to the Records Retention Disposition Schedule LGS-01 marked records for disposal,

NOW, THEREFORE BE IT RESOLVED that the Records Retention Officer (Town Clerk) is hereby authorized to destroy those records marked for disposal.

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Richard Coombe Jr.

And Adopted on Motion: December 8, 2021

- Supervisor Mathews briefly reported on two meetings he recently attended. One with representatives from the **Kerilands'** Project concerning changing the entrance road to their project from Pole Road to Cooley/Hunter Road. The other with the County's Supervisors Association. The County would like to provide any Town employees interested training in the administration of **Narcan**. Once trained the Town would be given a supply of Narcan.
- The following motion was made for **re-appointments for 2022**:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to make the following re-appointments and appointments:

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- Melanie Schwartz – Parks and Rec 1/1/2022 – 12/31/2026
- James Wells – ZBA 1/1/2022 – 12/31/2026
- Andrew Schwartz – Planning Board 1/1/2022 – 12/31/2028
- Donald Phillips – Ethics Committee 1/1/2022 – 12/31/2023
- Lawrence Jones – Ethics Committee 1/1/2022 – 12/31/2023
- Clayton Brooks – Ethics Committee 1/1/2022 - 12/31/2023
- James Stangel – Ethics Committee 1/1/2022 – 12/31/2023
- Donna Flynn-Brown – Committee for the Disabled 1/1/2022 - 12/31/2023
- Kate Kelly – Committee for the Disabled 1/1/2022 – 12/31/2023
- Kelsi Luczynski – Committee for the Disabled 1/1/2022 – 12/31/2023

Put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

7. The Board is asking for the Town Clerk to **re-advertise** for a **Clerk for the Planning Board and ZBA**. Applications are to be back by December 30, 2021. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey authorizing the Town Clerk to advertise for the position of Clerk to the Planning Board/ZBA. Applications are to be back by December 30th, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #12	\$ 88,925.12
• Vendor Payments	<u>1,556.66</u>
• Total	\$ 90,481.78

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 3 NAYS 0 ABSENT 2 (Zanetti & Gorr).

ADJOURN OR RECESS

On motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., the meeting was recessed at 8:40 pm to reconvene on December 28, 2021 at 7:30 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk