

**TOWN OF NEVERSINK TOWN BOARD  
ORGANIZATIONAL MEETING  
JANUARY 8, 2025**

The Organizational Meeting of the Town Board of the Town of Neversink was called to order at 7:00 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	Present
Councilperson Jim Schmidt	Present
Councilperson Nicole Gorr	Present
Councilperson Scott Grey	Present
Councilperson Richard Coombe Jr.	Present

**OTHER TOWN OFFICIALS**

Code Enforcement Officer Glenn Gabbard	
Highway Superintendent Preston Kelly	ABSENT (PLANNED)
Parks & Recreation Director Tanya Huggler	

**GUESTS**

Cher Woehl	Larry Bracken
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**ORGANIZATIONAL ITEMS 2025**

• **THE FOLLOWING ACTIONS WERE TAKEN BY THE BOARD:**

The **Postage Meter Rate** was reset at \$1,200.00 increments on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

The **Town Clerk Petty Cash Fund** was set to be restored to \$200.00 each month on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

The **Regular Town Board Meeting Day and Time and place** was set to meet on the second Wednesday of each month at 7:30 P.M. at the Neversink Town Hall on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**Payment of Monthly recurring bills and contracts as received** was authorized on motion by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, put to a vote put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

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The **Sullivan County Democrat** were designated as the **Official Newspapers** for the Town, on motion by Councilperson Jim Schmidt, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Mileage reimbursement rate** was set to coincide with the current Federal Rate (.70) on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The following **Banks** were named as **official depositories** on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

Catskill Hudson Bank – Grahamsville Office

Jeff Bank – Liberty Office

Wayne Bank – Liberty Office

VOTE: AYES 5 NAYS 0.

**FAXING, PHOTOCOPY AND LAMINATING FEES:**

On motion by Councilperson Nicole Gorr, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED, faxing fees will remain at \$1.00 for the first page and \$.25 for each additional page, photocopy fees will remain at \$.25 per sheet for 8 ½ x 11 and 8 ½ x 14 and \$.50 per sheet for 11 X 17. Color Copies will remain at \$1.00 for 8 ½ x 11 and 8 ½ x 14. Laminating fees will also remain the same for the following sizes:

8 ½ X 11 sheet	\$2.00	Luggage tag	\$2.00
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Business Card	\$1.00	Credit Card	\$1.00
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VOTE: AYES 5 NAYS 0.

**POOL FEES:**

Discussion/motion tabled until Spring 2025.

**TRANSFER STATION FEES:**

On motion made by Councilperson Nicole Gorr, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED, Transfer Station Fees for 2025 will remain as follows: Solid Waste Books \$25.00, Transfer Station Permits \$25.00, Freon Removal Fee \$15.00, tires 19 inches or smaller \$5.00 each, tires 20 inches and over \$25.00 each, the fee schedule for miscellaneous bulky items will remain the same but are subject to change.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR APPOINTMENTS:**

**COMMITTEE APPOINTMENTS:**

**Supervisor Mathews announced the following Committee Appointments for the Town Board members:**

**Equipment** – Scott Grey, Jim Schmidt

**Beautification/Celebrations** – Nicole Gorr, Jim Schmidt

**Personnel** – Richard Coombe Jr., Scott Grey

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**Finance** – Richard Coombe Jr.  
**Solid Waste** – Chris Mathews  
**Planning Board/Zoning** – Jim Schmidt  
**Cable Services** – Nicole Gorr  
**Representative to Committee for the Disabled** – Nicole Gorr  
**Representative to the Ethics Committee** – Scott Grey  
**Representative to Emergency Services** – Chris Mathews, Scott Grey  
**Americans with Disabilities Act Representative** – Nicole Gorr  
**Veterans Organization Liaison Representative** – Jim Schmidt  
**Real Property Tax** – Richard Coombe Jr., Scott Grey  
**Parks and Recreation** – Nicole Gorr  
**Real Property Litigation** – Richard Coombe Jr., Scott Grey  
**Little League Liaison** – Chris Mathews, Scott Grey

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, to approve the above listed Supervisor Committee Appointments for Town Board Members, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**The following salaries of elected and appointed officials with the frequency of payment were discussed:**

**ELECTED – APPOINTED POSITIONS  
SALARY  
PAY FREQUENCY  
2025**

Supervisor-Chris Mathews-\$36,453-annual-bi-weekly  
Deputy Supervisor- Richard Coombe, Jr. -no compensation  
Councilperson-Scott Grey-\$7,389-annual-bi-weekly  
Councilperson-James Schmidt-\$7,389-annual-bi-weekly  
Councilperson-Richard Coombe, Jr.-\$7,389-annual-bi-weekly  
Councilperson – Nicole Gorr - \$7,389-annual-bi-weekly  
Budget Officer – Patricia Gold - \$43 per hr.-bi-weekly  
Financial Manager-Teri Lockhart-\$75 per hr-min. of four hours-bi-weekly  
Town Justice-Brent Gotsch-\$11,329-annual-bi-weekly  
Town Justice-Michael Scagnelli-\$11,329-annual-bi-weekly  
Clerk to the Courts- PT-Deborah Shaver-\$22.06 per hr.-bi-weekly  
Clerk to Planning Board and ZBA – Rebecca Witthohn-\$22.06 per hr.-bi-weekly  
Assessor- Bryan Delaney-\$35,014-annual-bi-weekly  
Sr. Acct Clerk-Geri Gorton-\$46,529-annual-bi-weekly  
Geri Gorton-Longevity-\$925  
Bookkeeper to Supervisor – Patricia Gold - \$43.00 per hr.-bi-weekly, w/flexible hrs on average of 17.5 hrs per week  
Town Clerk-Staci Conjura -\$55,825 -annual-bi-weekly  
Registrar of Vital Statistics-Staci Conjura -\$1,605 -annual-bi-weekly

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Registrar of Vital Statistics-Deputy- Michelle Goodman -\$834—annual—bi-weekly  
Deputy Town Clerk- FT-Michelle Goodman -\$44,280 -annual-bi-weekly  
Clerk-PT-as needed within budget limits – Lisa Garigliano -\$22.06 per hr.-bi-weekly  
\*Note- The Clerk PT is authorized to work up to 17 ½ hours per week on a regular basis,  
if needed Jan. 1 through April 2<sup>nd</sup>.  
Acct Clerk (Supervisor’s Asst) – FT- Brenda Devore-\$50,839 –annual—bi-weekly  
Brenda Devore-Longevity-\$1,075  
Superintendent of Highways-Preston Kelly-\$97,801 -annual-bi-weekly  
Deputy Highway Superintendent-Dan D’Auria -Reg.Time-\$37.93 per hr.-Over Time- \$56.90 per  
hr.-bi-weekly  
Building Maintenance – PT – Joe Bagley - \$27.71 per hr  
Building Maintenance – PT – - \$27.71 per hr  
Cleaner (Town Hall) PT-Michelle Dexheimer - \$22.06 per hr.-bi-weekly  
Grounds Maintenance Worker (Town Hall Complex) PT-Benjamin Knight-\$30.46 per hr.-bi-  
weekly  
Transfer Station Attendant -PT- Charles Clark - \$20.34 per hr.-bi-weekly  
Transfer Station Attendant -PT- Richard Bivins - \$20.34 per hr- bi-weekly  
Transfer Station Attendant PT Temp. – Tony Costa - \$17.91 per hr – bi-weekly  
Transfer Station Attendant PT Temp. – Larry Bracken - \$17.91 per hr-bi-weekly  
Transfer Station Attendant PT Temp. – Keith McArthur - \$17.91 per hr-bi-weekly  
Transfer Station Attendant PT Temp. – Joe Barkley - \$17.91 per hr-bi-weekly  
Transfer Station Attendant PT Temp. – Flora Herbke - \$17.91 per hr.-bi-weekly  
Transfer Station Attendant PT Temp. – Mike Rennison - \$17.91 per hr.-bi-weekly

Attorney for the Town-PT-Ken Klein-\$22,000-annual-bi-weekly  
Plus \$150.00 per hr. for litigation  
Special Prosecutor-PT-Kenneth Klein-\$6,000 – annual – bi-weekly  
Attorney to the Planning Board-PT-Kenneth Klein-\$3,800-annual-bi-weekly  
Attorney to the ZBA-PT-Kenneth Klein-\$3,600-annual-bi-weekly  
Utilities Plant Attendant-PT- Joseph Bagley - \$27.72  
Utilities Plant Attendant-PT-Larry Bracken - \$27.72  
Dog Control Officer-PT-Danita Kristoff-\$12,926-annual-bi-weekly  
Deputy Dog Control Officer (Pound)-PT-Geraldine Gorton-\$22.06 per hr.-min. of two hours -  
bi-weekly  
Cemetery Maintenance-PT-(2x/year)-Benjamin Knight-\$1,994-annual  
Town Historian-PT-Roger Edwards-\$4,568 -annual-bi-weekly  
Engineer for Town-Glenn Smith-Fee Basis-\$150 per hr.  
Code Enforcement Officer-PT- Glenn Gabbard -\$35.88 per hr.-bi-weekly – w/flexible hrs on  
average of 17.5 hrs per week  
Sewer District Administrator-PT-Glenn Gabbard-no compensation  
Asst Building Inspector-PT- - \$25.51 per hr., bi-weekly-w/flexible hrs. not to exceed 17  
½ hrs per week  
Health Officer – PT-Julie Starner-\$3,419 -annual-bi-weekly  
Board of Assessment Review Member (3)-\$80 per session-abstract  
Clerk to Board of Assessment Review- Michelle Goodman -\$22.06 per hr.-bi-weekly  
Park and Recreation Director-PT-Tanya Huggler-\$14,980-annual bi-weekly

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Pool Director – Janet Carey - \$9,079-annual-bi-weekly  
AM Swim Director – Janet Carey - \$4,055-annual  
Pool Lifeguard - 1-2 yrs – \$15.50 per hr.  
Pool Lifeguards - 3 yrs & up – \$15.75 per hr.  
Head Lifeguard - \$16.83 per hr  
WSI - \$17.39 per hr  
WSI (21 yrs or older) - \$20.25 per hr  
Recreation Aide (SkateGuards) - \$15.50 per hr,-max of 15 hrs **COMBINED TOTAL FOR ALL GUARDS PER WEEK.**

On motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED, the foregoing list of persons were appointed to the positions named, salaries set and frequency of pay.

VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS:**

On motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr, the meeting was adjourned at 7:20 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Staci Conjura, Town Clerk