

**TOWN OF NEVERSINK TOWN BOARD  
TOWN BOARD MEETING  
TENTATIVE AGENDA APRIL 8, 2026**

**CALL TO ORDER**

The Regular Meeting of the Town of Neversink Town Board called to order at 7:30 p.m. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**TOWN BOARD MEMBERS**

Supervisor Chris Mathews  
Councilperson Jim Schmidt  
Councilperson Nicole Gorr  
Councilperson Scott Grey  
Councilperson Richard Coombe, Jr.

**OTHER TOWN OFFICIALS**

Code Enforcement Officer Glenn Gabbard  
Highway Superintendent Preston Kelly  
Parks & Recreation Director Tanya Huggler

**GUESTS**

**MINUTES OF PREVIOUS MEETING(S)**

Regular Meeting – March 11, 2026

**SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT**

Month of February 2026

Revenue Report, Expense Report and Trial Balance for 02/01/2026-02/28/2026

Month of March 2026

Revenue Report, Expense Report and Trial Balance for 03/01/2026-03/31/2026

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

Month of March 2026

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of March 2026

Petty Cash – no expenditures.

**REPORTS AND MATTERS OF TOWN OFFICIALS**

**CODE ENFORCEMENT OFFICER**

2026 Annual Report of Activity

Code Enforcement Officer Report for March 2026

- 260 Miles
- \$712.15 Receipts
- 6 Building Permits, total 15 for year
- 0 Building Permit Renewal, total 1 for year
- 2 Certificate of Occupancy/Certificate of Compliance, total 4 for year
- 0 Complaint, total 1 for year
- 1 Violations, total 1 for year
- 6 Municipal Searches, total 13 for year
- 2 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 0 for year

**TOWN OF NEVERSINK TOWN BOARD  
TOWN BOARD MEETING  
TENTATIVE AGENDA APRIL 8, 2026**

- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 18 CEO Training Hours, total 18 for year
- 0 FOIL Request, total 0 for year
- 0 Fire Calls, total 1 for year

**HIGHWAY SUPERINTENDENT**

- Sand, Stones, Gas, Diesel, Heating Bids
- CHIPS funding
- Summer help

**PARKS & RECREATION**

**BOARD OF ASSESSMENT REVIEW (BAR)**

**PLANNING BOARD**

- Meeting Cancellation Notice 4/1/2026

**ZONING BOARD OF APPEALS**

- Meeting Cancellation Notice 4/17/2026

**TOWN CLERK**

**FILINGS/CORRESPONDENCE WITH TOWN CLERK**

**To Be Filed:**

- FOIL Request 03/16/26 from Eric Horton; Completed 03/18/26
- Commercial Policy Renewal from Sprague & Killeen
- Basic Freshwater Wetlands General Permit from DEC

**PUBLICATIONS**

- The Upper Delaware – Spring 2026

**SUPERVISOR**

- Res. No. 9 of 2026 – Budget Amendment
- Res. No. 10 of 2026 – Budget Amendment

**PAYMENT OF CLAIMS AND VOUCHERS**

- |                    |              |
|--------------------|--------------|
| • Health Insurance | \$ 93,821.18 |
| • Vendor Payments  | \$ 2,545.93  |
| • Abstract #4      | \$ PENDING   |
| Total              | \$ PENDING   |

**ADJOURN OR RECESS:**

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
March 11, 2026**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Glenn Gabbard	ABSENT (PLANNED)
Parks & Recreation Director Tanya Huggler	ABSENT (PLANNED)
Budget/Accounting Coordinator Marta Brzostowska	PRESENT

**GUESTS**

Walt Zeitschel	Vincent Kurzrock
Brian McPhillips	Joe Bagley
Larry Bracken	Ian Constable

- **ZBA Chairperson Ian Constable addressed the Town Board.** He requested **NeversinkNY.gov email addresses for all of his ZBA Board members.** After discussion, the Board decided to approve .gov email addresses for all PB, ZBA, BAR and Parks & Rec Board members.
- **Joe Bagley** addressed the Town Board. He reported the following:
  - At the **Ice Rink, stalagmites on the ice were problematic** once temperatures started to rise. Condensation formed on lights and truss work, dripping down and causing the issue. Discussion will be needed before next year's opening day to figure out how to alleviate the issue.
  - **Kitchen and Kitchen Pavillion Ext (at the Fairgrounds) will be back under construction once Ice Rink is packed away for the season.**
  - **Pool looks good at this point;** Joe will know more once he is able to remove the pool cover.
- **Grahamsville Fire Dept President Larry Bracken thanked Highway Superintendent Preston Kelly for the "fantastic" job he does keeping the roads clean all winter and for always being available to help the GFD.**

**MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on February 11, 2026 were ACCEPTED AS SUBMITTED on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

**TOWN OF NEVERSINK TOWN BOARD**  
**REGULAR MEETING**  
**March 11, 2026**

VOTE: AYES 5 NAYS 0 ABSENT 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Revised Supervisor's Report for the month of December 2025 and the Revenue Report, Expense Report and Trial Balance for 12/1/25-12/31/25 and the Supervisor's Report for the month of January 2026 and the Revenue Report, Expense Report and Trial Balance for 1/1/26-1/31/26 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of February 2026 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of February 2026.

No expenditures made.

**CODE ENFORCEMENT OFFICER**

2026 Annual Report of Activity

Code Enforcement Officer Report for February 2026

- 160 Miles
- \$980.00 Receipts
- 3 Building Permits, total 9 for year
- 1 Building Permit Renewal, total 1 for year
- 1 Certificate of Occupancy/Certificate of Compliance, total 2 for year
- 0 Complaint, total 1 for year
- 1 Violations, total 1 for year
- 4 Municipal Searches, total 7 for year
- 1 Fire Inspections, total 1 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 18 CEO Training GG Hours, total 18 for year
- 0 FOIL Request, total 0 for year
- 0 Fire Calls, total 1 for year

**BOOKKEEPER**

- Budget/Accounting Coordinator Marta Brzostowska asked for permission to attend NYS OSC Online Government Accounting Schools.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
March 11, 2026**

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey approving Budget/Accounting Coordinator Marta Brzostowska to attend NYS OSC Online Government Accounting Schools, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**PARKS & RECREATION DIRECTOR**

- Town Clerk gave the following update at Parks and Recreation Director Tanya Huggler's request:
  - **After a successful season, the Ice Rink is closed.** Stalagmites caused by condensation compromised safety on the ice as temperatures rose. She would like to meet in the future to discuss possible solutions.
  - **Upcoming programming includes:**
    - Seed Snails (March 26<sup>th</sup>)
    - Community Shredding Event in conjunction with Town Clerk and HVCU (August 8<sup>th</sup>).
    - Pumpkin Party collaboration with DPL October 3<sup>rd</sup>.

**HIGHWAY DEPARTMENT**

1. Highway Superintendent Preston Kelly requested permission to attend Cornell Cooperative Extension Local Roads Program/Highway School at Cornell/Ithaca College, May 31<sup>st</sup>-June 3<sup>rd</sup>.

A motion was made by Councilperson Nicole Gorr, seconded by Councilperson Scott Grey approving Highway Superintendent Preston Kelly's request to **attend the 2026 NYS Highway Superintendent's Highway School in Ithaca, NY on May 31<sup>st</sup>-June 3<sup>rd</sup>**, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

2. Highway Superintendent Preston Kelly advised that the **Equipment Committee met on 03/05/2026** to discuss/review highway equipment replacement plan. The following update was given:
  - a. **Pickup truck approved at February 2026 Town Board meeting was ordered.**
  - b. **2006 Brush Chipper** is ready for replacement; HWY will **rent a few** of the new gas-powered models to try out **before making recommendation** on specific replacement off of State contract.
  - c. **Reed Fabrication is working on the first of the two Mack Plow trucks ordered;** both should be completed shortly.
  - d. The **Committee recommended replacing 2017 Crew Cab truck with same truck (off of State contract) and keeping the 2017 for the mechanics to use as a shop truck.** Town Board agreed. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt approving the purchase of a 2026 RAM 3500 Crew Cab 4x4 with Reading Utility Body off of State in the amount of \$68,356.14, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
March 11, 2026**

- e. The **Committee recommended selling the (2) Cushman and Jacobsen mowers.**  
The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey approving the sale of (2) mowers (Cushman and Jacobsen) on Auctions International, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**PLANNING BOARD**

- Public Hearing Meeting Minutes 12/3/2025
- Meeting Minutes 12/3/2025
- Meeting Cancellation Notice 1/7/2026
- Meeting Cancellation Notice 2/4/2026
- Meeting Cancellation Notice 3/4/2026

**ZONING BOARD OF APPEALS**

- Meeting Cancellation Notice 12/16/2025
- Meeting Cancellation Notice 1/20/2026
- Organizational Meeting Minutes 02/17/2026

**TOWN CLERK**

**FILINGS/CORRESPONDENCE WITH TOWN CLERK**

- Assessor's Clerk Geri Gorton requested the Town Board allow her to get her Notary Stamp through the Town as she has already taken and passed her Notary test. Per Town Board

**1. Filings:**

- Regulation 87; Annual Governmental Insurance Disclosure Statement & Annual Certs of Insurance from Sprague & Killeen
- FOIL request from Starbridge Data Insight re: Vendor List. Completed.
- Stream Activities General Permit from DEC.
- Shared Services Contract; Town of Neversink & Town of Denning.
- Oath of Office:
  - Benjamin Conable – ZBA Alternate
  - Marta Brzostowska – Budget/Accounting Coordinator
  - Michael VanDenberg – CFD Fire Commissioner

**2. Correspondence:**

- Email from Shannon Cilento re: availability of applications for 2026 Sullivan 180 Community Impact Grant.
- Upstate Amplified Fest Proposal for Fall 2026.
  - Discussed proposal with Town Board decided more due diligence needed re: company & past events, Town policy for larger scale events (including fees to charge to cover prep of grounds) to be discussed at next meeting. Studio 22 Events to be invited to April Board meeting.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING**

**March 11, 2026**

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**PUBLICATIONS**

**SUPERVISOR**

1. The following (6) **Resolutions** were introduced for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 3 OF 2026  
OFFICIAL UNDERTAKING OF THE NEW BUDGET/ACCOUNTING  
COORDINATOR**

**Motion** by Councilperson Richard Coombe Jr. seconded by Councilperson Nicole Gorr to adopt the following resolution as written.

**RESOLUTION OF THE TOWN BOARD  
TOWN OF NEVERSINK,  
SULLIVAN COUNTY, NEW YORK  
APPROVING THE FORM OF OFFICIAL  
UNDERTAKING OF A NEW OFFICER OF  
THE TOWN AND THE MANNER OF EXECUTION  
AND THE SUFFICIENCY OF THE TOWN'S INSURANCE  
COMPANY SURETY**

**RESOLVED**, that the Town Board of the Town of Neversink, Sullivan County, New York, herein and hereby approves the attached form of official undertaking of the new Budget/Accounting Coordinator as well as the manner of execution and sufficiency of the Town's insurance company as surety under same

A roll call vote was taken with the following results:

Supervisor Chris Mathews	voting	AYE
Councilperson Jim Schmidt	voting	AYE
Councilperson Nicole Gorr	voting	AYE
Councilperson Scott Grey	voting	AYE
Deputy Supervisor Richard Coombe Jr.	voting	AYE

Motion Carried – 5

**TOWN OF NEVERSINK,  
SULLIVAN COUNTY, NEW YORK  
OFFICIAL UNDERTAKING THE NEW BUDGET/ACCOUNTING COORDINATOR**

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
March 11, 2026**

**WHEREAS,** Marta Brzostowska of the Town of Neversink, County of Sullivan, New York, has been appointed to the office of Budget/Accounting Coordinator of the Town of Neversink; and

**NOW THEREFORE,** as the respective officer above, do hereby undertake with the Town of Neversink that I will faithfully perform and discharge the duties of my office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

The Town does and shall maintain insurance coverage, presently with Selective Insurance in the sum of \$750,000.00 for the Budget/Accounting Coordinator to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

**TOWN OF NEVERSINK  
RESOLUTION NO. 4 OF 2026  
BUDGET AMENDMENT**

**WHEREAS,** the Highway Superintendent has had Town Board approval to purchase a new 2026 RAM 3500 with Plow from Robert Green Chevrolet Oldsmobile, Inc, and the purchase was approved at the February 11, 2026 Town Board meeting, totaling \$62,806.00, and the funds are to come from the Highway Fund Balance; and

**WHEREAS,** the Town Board authorizes the Supervisor to transfer \$62,806.00 from Highway Fund Balance to Machinery, Equipment DA5130.2; and

**NOW THEREFORE, BE IT RESOLVED,** that the following budget amendment be made:

DA599 Appropriated Fund Balance \$62,806.00  
DA960 Appropriations 62,806.00  
DA5130.2 Machinery, Equipment 62,806.00

**Moved by:** Councilperson Scott Grey

**Seconded by:** Councilperson Jim Schmidt

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK  
RESOLUTION NO. 5 OF 2026  
BUDGET AMENDMENT**

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
March 11, 2026**

**WHEREAS**, on October 6, 2020, \$4,320,975.83 was received for the Community Wastewater Management Program for the Hamlet of Claryville in Town of Neversink per an agreement with Catskill Watershed Corporation (“CWC”) established on June 2, 2015; and

**WHEREAS**, the funds are set up in a Community Wastewater Management Capital District, and \$100,000.00 needs to be appropriated for the 2026 year coming from the District’s Fund Balance; and

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to increase CM8130.2 Sewage Treatment and Disposal, Capital Outlay for \$100,000.00, coming from CM599 Sewage Treatment and Disposal, Fund Balance and that the following budget amendment be made;

CM599 Sewage Treatment and Disposal, Fund Balance \$100,000.00  
 CM960 Appropriations 100,000.00  
 CM8130.20 Sewage Treatment & Disposal, Cap Outlay 100,000.00

**Moved by:** Councilperson Jim Schmidt

**Seconded by:** Councilperson Nicole Gorr

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK  
RESOLUTION NO. 6 OF 2026  
BUDGET AMENDMENT**

**WHEREAS**, there needs to be an increase to A1310.4, Finance - Contractual Expense for the Financial Officer’s fees of \$10,000.00, \$5,000.00 to be transferred from A1990.4, Contingent Account and \$5,000.00 from A9050.8, Unemployment Insurance; and

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made:

A960 Appropriations	\$10,000.00	
A1990.4 Contingent Account		5,000.00
A9050.8 Unemployment Insurance		5,000.00
A960 Appropriations		\$10,000.00
A1310.4 Finance – Contractual Expense		10,000.00

**Moved by:** Councilperson Richard Coombe Jr.

**Seconded by:** Councilperson Nicole Gorr

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
March 11, 2026  
TOWN OF NEVERSINK  
RESOLUTION NO. 7 OF 2026  
CLEANUP INITIATIVE  
“SPRING CLEANUP 2026”**

**WHEREAS**, the Sullivan County Legislature adopted the Sullivan County Cleanup Initiative 2026 Program; and

**WHEREAS**, the Town Board of the Town of Neversink hereby authorizes the Supervisor, Chris Mathews, to sign the municipal agreement with the County of Sullivan to cooperate in conducting a municipal cleanup; and

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Neversink anticipates holding the municipal cleanup program on April 22, 25, 29 and May 2, 2026.

**Moved by:** Councilperson Scott Grey

**Seconded by:** Councilperson Jim Schmidt

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK  
RESOLUTION NO. 8 OF 2026  
BUDGET AMENDMENT**

Whereas, after posting 2025 Accounts Payables and Payroll Accruals, additional increases in Appropriations are needed for the **2025 Budget**, In General Fund A1220.1 Supervisor, Personal Services for \$ 160.00, A5010.1 Supt. of Highway, Personal Services for \$2,360.00, A8160.1 Refuse & Garbage, Personal Services for \$ 60.00, and in Highway Fund DA5142.1 Snow Removal, Personal Services for \$ 38,000.00,

Whereas, the decreases in Appropriations are A1910.1 Unallocated Ins. for \$2,580.00, and DA5148.1 Services Other Governments for \$ 38,000.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the **2025 Budget**;

A960 Appropriations - \$ 2,580.00

    A1910.1 Unallocated Ins - 2,580.00

    A960 Appropriations - \$ 2,580.00

        A1220.1 Supervisor, Pers. Servs - \$ 160.00

        A5010.1 Supt. of Hwy, Pers Servs – 2,360.00

        A8160.1 Refuse & Garbage, Pers Servs – 60.00

DA960 Appropriations - \$ 38,000.00

    DA5148.1 Services Other Govt's, Pers Servs- 38,000.00

    DA960 Appropriations - 38,000.00

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING**

**March 11, 2026**

DA5142.1 Snow Removal, Pers Servs – 38,000.00

**Moved by:** Councilperson Richard Coombe Jr.

**Seconded by:** Councilperson Jim Schmidt

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

2. Supervisor Mathews reported that he has spoken to **Tom Gravel of OSI (Open Space Institute) who is in negotiations with NYS to make the OSI property available** for recreational use before State acquisition is finalized.
3. A quote was received from **CWC Technical Staff to inspect (20) septic systems** that are to be pumped out in 2026 in the **Neversink Septic Maintenance District**. The total staff hours are (48) at \$50 per hour equaling \$2,400.00. The following motion was made:

A motion was made by Councilperson Nicole Gorr, seconded by Councilperson Richard Coombe Jr. to contract with **CWC Technical Staff in the amount of \$2400.00 for the inspection of 20 septic systems** in the Neversink Septic Maintenance District to be pumped out in 2026, put to a vote and UNANIMOUSLY CARRIED.  
AYES 5 NAYS 0 ABSENT 0.

4. Supervisor Mathews reported that he has completed the **Sullivan County Hazard Mitigation Plan**. HWY Superintendent Preston Kelly and CEO Glenn Gabbard both reviewed the plan and it has been submitted.
5. The **close out review has started for the SLFRF (State and Local Fiscal Recovery Funds) grant** award given to the Town after COVID-19.

**PAYMENT OF CLAIMS AND VOUCHERS**

Health Insurance	\$ 93,821.18
Vendor Payments	\$ 2,258.35
Abstract #3	<u>\$116,394.99</u>
Total	\$ 212,474.52

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**ADJOURN OR RECESS**

On motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., the meeting was adjourned at 8:34 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,



Staci Conjura, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Marriage License	1	7.50
		Photocopies	90	22.50
		<b>Sub-Total:</b>		<b>\$30.00</b>
A1550	Supervisor	Redemption	1	10.00
		Vet Fees	1	53.23
		<b>Sub-Total:</b>		<b>\$63.23</b>
A1603	Supervisor	Certified Death	3	30.00
		Certified Marriage	2	20.00
		<b>Sub-Total:</b>		<b>\$50.00</b>
A2001	Supervisor	Parks & Rec. Charges	1	50.00
		<b>Sub-Total:</b>		<b>\$50.00</b>
A2130	Supervisor	Coupon Book S/ W	210	6,300.00
		Land Fill Tires	1	30.00
		Landfill Freon Removal Fee	7	105.00
		Landfill Temporary	3	735.00
		Permits	85	2,125.00
		Replacement Card	1	2.00
		TS Coupon Book C / D	1	30.00
		<b>Sub-Total:</b>		<b>\$9,327.00</b>
A2401	Supervisor	Bank Interest Received	1	0.23
		<b>Sub-Total:</b>		<b>\$0.23</b>
A2544	Dog Licensing	Female, Spayed	7	10.50
		Female, Unspayed	1	7.50
		Male, Neutered	14	21.00
		Male, Unneutered	2	15.00
		Replacement Tags	1	3.00
		<b>Sub-Total:</b>		<b>\$57.00</b>
A2590	Supervisor	Building Permits	6	691.15
		Municipal Search	6	210.00
		<b>Sub-Total:</b>		<b>\$901.15</b>

**Total Local Shares Remitted: \$10,478.61**

Amount paid to: N Y S Health Dept ..... 22.50

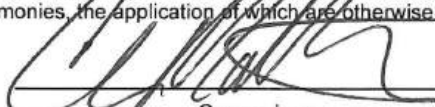
Amount paid to: NYS Ag. & Markets for spay/neuter program ..... 30.00

**Total State, County & Local Revenues: \$10,531.11**

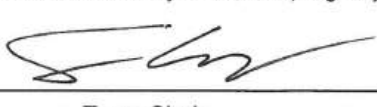
**Total Non-Local Revenues: \$52.50**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Staci Conjura, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 \_\_\_\_\_  
Supervisor

4/7/26  
Date

 \_\_\_\_\_  
Town Clerk

4/2/26  
Date

#2040  
10,478.55  
#2039  
#2035  
10,531.11





**Department of  
Environmental  
Conservation**

STATE OF NEW YORK  
**DEPARTMENT OF ENVIRONMENTAL CONSERVATION**  
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2275-294048

TOWN OF NEVERSINK  
273 Main Street P O Box 307, Grahamsville NY, 12740

Invoice Period: 03/01/2026 to 03/31/2026

**Invoice Summary**

Sales Summary	Items Sold	Sales Total	Print Fee	Vendor Commission	Sweep Amount
	8	\$595.00	\$0.00	\$9.21	\$585.79

Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Print Fee	Vendor Commission	Sweep Amount
	0	\$0.00	\$0.00	\$0.00	\$0.00

Manual Adjustment Summary	Adjustment Note	Adjustment Type	Adjustment Amount

Invoice Totals	Sweep Amount
	\$585.79

**\$585.79** Will be swept from your bank account on **4/15/2026**

**TOWN OF NEVERSINK TOWN CLERK  
PETTY CASH REPORT  
03/12/2026 – 04/08/2026**

**Cash on Hand**

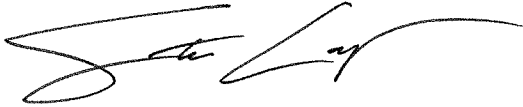
**TOTAL \$ 200.00**

**DISBURSEMENTS:  
NONE**

**\$ 0**

**REMAINING CASH ON HAND**

**\$ 200.00**



Staci Conjura, Town Clerk

# HIGHWAY DEPARTMENT

4/8/2026

1. Go to bid for :  
Sand, Stone, gas, diesel fuel, heating oil, and crusher run.  
with the bid opening to be scheduled for 2pm on 5/11/26 at town hall.
2. CHIPs Funding- pending passing of state budget?
3. advertise for Summer help:

# TOWN OF NEVERSINK

## Building Department

Code Enforcement Report for the Month of March 2026

Town Car Mileage: 260

Office Receipts: \$712.15

- Building Permits Issued: M - 6 Y - 15
- Building Permit Renewals: M - 0 Y - 1
- Certificates of Occupancy / Compliance: M - 2 Y - 4
- Complaints: M - 0 Y - 1
- Violations: M - 1 Y - 1
- Municipal Search: M - 6 Y - 13
- Fire Inspections: M - 2 Y - 3
- Junkyard Permit: M - 0 Y - 0
- Mobile Home Park Permit: M - 0 Y - 0
- Operating Permit: M - 0 Y - 0
- Special Use Permit: M - 0 Y - 0
- Fireworks Permit: M - 0 Y - 0
- Training Hours CEO : M - 18 Y - 18
- FOIL: M - 0 Y - 0
- Fire Call: M - 0 Y - 1

*GAG*

Glenn A. Gabbard

Code Enforcement Officer

04/02/2026  
08:51:05  
Staci Conjura

Town of Neversink

Page: 1

### Miscellaneous Cash Report

For Transaction Type: CEO  
For Fee Type: Municipal Search  
Date Range: 03/01/2026 to 03/31/2026

<u>Transaction Type</u>	<u>Fee Type</u>	<u>Receipt #</u>	<u>Date</u>	<u>Customer</u>	<u>Qty</u>	<u>Total</u>
CEO	Municipal Search		03/11/2026	B & K Abstract Corp. 88 Old Route 17 PO Box 530 Monticello, NY 12701	1	\$35.00
CEO	Municipal Search		03/11/2026	J & H Abstract LLC 196 Bridgeville Road Suite 1 Monticello, NY 12701	1	\$35.00
CEO	Municipal Search		03/11/2026	J & H Abstract LLC 196 Bridgeville Road Suite 1 Monticello, NY 12701	1	\$35.00
CEO	Municipal Search		03/18/2026	J & H Abstract LLC 196 Bridgeville Road Suite 1 Monticello, NY 12701	1	\$35.00
CEO	Municipal Search	M.S.	03/13/2026	J & H Abstract LLC 196 Bridgeville Road Suite 1 Monticello, NY 12701	1	\$35.00
CEO	Municipal Search	MS	03/13/2026	Assurance Abstract & Title S 265 Route 211 E #106B Middletown, NY 10940	1	\$35.00

**Total Quantity:** 6  
**Grand Total:** \$210.00

**Miscellaneous Cash Report**  
 For Transaction Type: CEO  
 For Fee Type: Building Permits  
 Date Range: 03/01/2026 to 03/31/2026

<u>Transaction Type</u>	<u>Fee Type</u>	<u>Receipt #</u>	<u>Date</u>	<u>Customer</u>	<u>Qty</u>	<u>Total</u>
CEO	Building Permits		03/11/2026	Jones Services Agency, LLC 2099 Route 17a Goshen, NY 10924	1	\$75.00
CEO	Building Permits		03/18/2026	Jester, Rodney 14 Grants Rd Liberty, NY 12754	1	\$67.50
CEO	Building Permits		03/25/2026	Murphy, Cathy 141 Moore Hill Road PO Box 134 Grahamsville, NY 12740-0134	1	\$75.00
CEO	Building Permits		03/26/2026	Cossack, Logan 720 Aden Hill Rd Parksville, NY 12768	1	\$373.65
CEO	Building Permits		03/27/2026	Kortright, Michael 132 Barrett Dr New Windsor, NY 12553	1	\$50.00
CEO	Building Permits	BP 25.-1-30	03/13/2026	M & L Thunder Hill Propertie 449 Thunder Hill Road Woodbourne, NY 12788	1	\$50.00
<u>Notes</u>						
Demo Permit for SBL# 25.-1-30 No. 2 & No. 4 Van Drive						

**Total Quantity:** 6  
**Grand Total:** \$691.15

# Permit Monthly Report

03/01/2026 - 03/31/2026

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
<b>March 2026</b>						
BP-2026-008	03/10/2026	Michael McClatchy	Res. Accessory	29 Willow Dr SBL#: 13.-1-6.5	\$18,500.00	\$75.00
<b>Description of Work:</b>						
<i>Install 18KW standby genset and ATS, for an existing single family dwelling. Work shall comply with the 2025 Residential Code of NYS.</i>						
BP-2026-009	03/12/2026	M&L ThunderHill Properties,LLC	Demolition	8205 State Route 55 SBL#: 25.-1-30		\$50.00
<b>Description of Work:</b>						
<i>Demolition of an existing dwelling, work is subject NYS DOL Industrial Code Rule 56.</i>						
BP-2026-010	03/17/2026	Dina Jester	Res. Accessory	14 Grants Rd SBL#: 41.-1-29.12	\$6,000.00	\$67.50
<b>Description of Work:</b>						
<i>Replacement a residential 450 SqFt deck for an existing single family dwelling. Work shall comply with Appendix BO of the 2025 Residential Code of NYS.</i>						
BP-2026-011	03/24/2026	Kevin Murphy	Solar - Res.	141 Moore Hill Rd SBL#: 19.-1-27.1	\$45,000.00	\$75.00
<b>Description of Work:</b>						
<i>Installation of a ground mount P.V. array (16KW), accessory to an existing single family dwelling. Work shall comply with the 2025 Residential Code of NYS.</i>						
BP-2026-012	03/26/2026	Logan Cossack	Res. Conventional	Aden Hill Rd SBL#: 34.-1-6.4	\$450,000.00	\$373.65
<b>Description of Work:</b>						
<i>Construct a single family dwelling and septic system. Type VB cocstruction, 2 story, 1991Sq Ft. Work shall comply with the 2025 Residential Code of NYS.</i>						
BP-2026-013	03/26/2026	Michael Kortright	Res. Alter/Renovate	146 Low Rd SBL#: 45.-1-15.5		\$50.00
<b>Description of Work:</b>						
<i>Perform level 2 alterations to an existing single family dwelling (finish basement, including future bathroom). Work shall comply with Appendix BO of the 2025 Residential Code of NYS.</i>						

# Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
BP-2026-014	03/31/2026	Catskill Holdings LLC	Res. Conventional	Hunter Rd	\$1,727,085.00	\$376.00
<b>Description of Work:</b>						
<i>Construction of a new single family dwelling, type VB construction, 1880 Sq. Ft. with roof mounted PV array. Work shall comply with the 2025 Residential Code of NYS.</i>						
<b>March 2026 Total:</b>					<b>\$2,246,585.00</b>	<b>\$1,067.15</b>
<b>Reporting Period Total:</b>					<b>\$2,246,585.00</b>	<b>\$1,067.15</b>

SBL#: 24.-1-2

Fleet Vehicle - Month March Year 2026

DATE	DEPARTMENT	NAME	DESTINATION	OUT	IN	TOTAL MILES
3/12/26	BUILDINGS		INSP	20577	20625	48
3/17/26	BUILDINGS		INSP	20625	20657	32
3/19/26	BUILDINGS		INSP	20657	20714	57
3/24/26	BUILDINGS		INSP	20714	20759	45
3/26/26	BUILDINGS		INSP	20759	20791	32
3/31/26	BUILDINGS		INSP	20791	20837	46
		20837-00 +				
		20577-00 -				
002		260.00 T				
		48.00 +				
		32.00 +				
		57.00 +				
		45.00 +				
		32.00 +				
		46.00 +				
006		260.00 T				

*[Handwritten signature]*

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260 MILES

**TOWN OF NEVERSINK  
RESOLUTION NO. 9 OF 2026  
BUDGET AMENDMENT**

**WHEREAS**, the Highway Superintendent has had Town Board approval to purchase a new 2026 RAM 3500 Crew Cab with Utility Body from Robert Green Chevrolet Oldsmobile, Inc, and the purchase was approved at the March 11, 2026 Town Board meeting, totaling \$68,360.00, and the funds are to come from the Highway Fund Balance; and

**WHEREAS**, the Town Board authorizes the Supervisor to transfer \$68,360.00 from Highway Fund Balance to Machinery, Equipment DA5130.2; and

**NOW THEREFORE, BE IT RESOLVED**, that the following budget amendment be made:

DA599 Appropriated Fund Balance	\$68,360.00
DA960 Appropriations	68,360.00
DA5130.2 Machinery, Equipment	68,360.00

**TOWN OF NEVERSINK  
RESOLUTION NO. 10 OF 2026  
BUDGET AMENDMENT**

**WHEREAS**, the Town of Neversink applied for a \$1,062.00-grant under the Justice Court Assistance Program for the purchase of a new desk and chair, and the Town was awarded such grant,

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to increase the appropriation, and that the following budget amendment be made:

A510 Estimated Revenue	\$1,062.00		
A3021 State Aid – Court Facilities		1,062.00	
A960 Appropriations			1,062.00
A1110.2 Justices – Equipment			1,062.00

Res. JCAP grant 4.8.26 board meeting