

**TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
TENTATIVE AGENDA DECEMBER 30, 2025**

CALL TO ORDER

The Recessed Meeting of the Town of Neversink Town Board called to order at 7:00 pm by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Chris Mathews
Councilperson Jim Schmidt
Councilperson Nicole Gorr
Councilperson Scott Grey
Councilperson Richard Coombe, Jr.

OTHER TOWN OFFICIALS

GUESTS

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – December 10, 2025

SUPERVISOR

PAYMENT OF CLAIMS AND VOUCHERS

- Abstract 13 \$ PENDING

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 10, 2025**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	ABSENT (Weather)
Code Enforcement Officer Glenn Gabbard	ABSENT (Planned)
Parks & Recreation Director Tanya Huggler	ABSENT (Planned)

GUESTS

Larry Bracken	Walt Zeitschel
Brent Gotsch	Vincent Kurzrock

- **Walt Zeitschel**, Co-Chairperson of Planning Board, briefly spoke about the recent planning board meeting. There were **(2) subdivisions and (1) lot improvement**. Supervisor Chris Mathews added that he approached Phil Coombe (PB Chairperson) regarding the **Dollar General sign obstructing the view of the road**, the PB will be troubleshooting this issue and Town Attorney Ken Klein will send a letter.
- **Town Justice Brent Gotsch** asked the Town Board to consider contracting with Language Line Services for translation needs during Town Court proceedings. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, to contract with Language Line Services, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on November 12, 2025 were ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 10, 2025**

The Supervisor's Report for the month of November 2025 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of November 2025 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of November 2025/December 2025

No expenditures.

HIGHWAY SUPERINTENDENT

Supervisor Chris Mathews read Highway Superintendent Preston Kelly's report to the Town Board.

1. The **2022 Dodge Ram pickup truck with plow was listed on Auctions International**. The highest bid came in at \$27,100.00. Superintendent Kelly recommended a **counter-offer of \$30,000.00**. The Town Board agreed with recommendation and gave permission for counter-offer.
2. At the Transfer Station, there is **steel construction & new concrete work (under C&D bin/compactor boxes)** that was slated to take place this year. This did not occur so Superintendent Kelly would like to **purchase the steel, weld the framework this winter and have the project ready to go for Spring**. Councilperson Richard Coombe, Jr. recommended that a steel wear plate be incorporated into the design. Further discussion will take place at future meeting.
3. There are **(2) older mowers at the 42 Park (Cushman & Jacobson) Superintendent Kelly would like permission to sell these on Auctions International in Spring**. Town Board will discuss with Superintendent Kelly at next meeting.
4. There is **Ice Rink equipment that will no longer be needed now that Ice Rink is permanent**; Superintendent Kelly would like Town Board to decide if this should be listed on Auctions International. Town Board discussed obtaining a fair market, depreciated value for the equipment to sell independently.
5. The **DOT Highway Inventory has been submitted**. There was no change to mileage; 104.73 centerline miles or 205.43 lane miles.
6. **2025 Roadwork List** was presented to the Town Board.

PLANNING BOARD

- Meeting minutes 11/05/25

ZONING BOARD

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 10, 2025**

- Meeting cancellation Notice 10/21/25
- Meeting cancellation Notice 11/18/25

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for November 2025

- 127 Miles
- \$1,138.00 Receipts
- 3 Building Permits, total 78 for year
- 0 Building Permit Renewal, total 6 for year
- 2 Certificate of Occupancy/Certificate of Compliance, total 28 for year
- 0 Complaint, total 1 for year
- 0 Violations, total 3 for year
- 10 Municipal Searches, total 88 for year
- 1 Fire Inspections, total 7 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year
- 0 CEO Training Hours, total 52 for year
- 0 FOIL Request, total 2 for year
- 0 Fire Calls, total 2 for year

PARKS & RECREATION

FILINGS/CORRESPONDENCE WITH TOWN CLERK

- To Be Filed:
 - Oath of Office – Keith Stryker – Town Justice
 - Sullivan 180 Golden Feather Grant Disbursement Agreement
 - TON/ HVCU Agreement
 - Permit from DEC for County Bridge 368
- Correspondence:
 - Letter from Town Clerk’s Office to Edward McAndrew (DPW) re: Hemlock stop sign.
 - Supervisor Chris Mathews advised that the **Hemlock was responsive to Neversink Fire District’s request and has since put up a stop sign.**
 - Email from Sullivan County Legislature requesting appointment to **Sullivan County Fire Advisory Board.**
 - Supervisor Chris Mathews advised Tim Dexheimer was re-appointed.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 10, 2025**

- Email from Angelo Fabrizio re: 42 Park
- Email from Upper Delaware River Watershed network re: Steering Committee

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0 ABSENT 0.

SUPERVISOR

- Supervisor Chris Mathews **took a moment to remember his friend Susan Brown Otto** (Town of Bethel Tax Collector) who recently passed. He also **thanked her brother Tom Brown**, who recently moved away, for his many years of service within Neversink as a Fire Fighter & Fire Commissioner.
1. The following motion was made to **set the date for the End-of-Year meeting and the 2026 Organizational Meeting:**

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, to set the date(s) for the end of year meeting for December 30, 2025 at 7:00 pm and the 2026 Organizational Meeting for January 5, 2026 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0 ABSENT 0.

2. Little League has requested use of the **Town Hall meeting room** for monthly meetings. After discussion, the request was denied.
3. The Ice Rink and Pavillion Extension are both progressing. **Concrete for Ice Rink was just poured and will take approximately 28 days to cure. Anticipated open date is January 20th.**

OTHER

1. **Councilperson Richard Coombe Jr. updated the Town Board on a recent Upstate Communities CWT/Delaware County agreement with NYC to further protect the Watershed District;** for the next 4 years the city agrees to no longer purchase lands in Priorities 3 & 4 unless it is an agricultural conservation or forestry easement.
2. **Councilperson Richard Coombe Jr. presented information on generators for the Water Building at the Fairgrounds.** The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, to purchase a diesel generator for the Water Building, not to exceed \$9500.00 inclusive of delivery, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 10, 2025**

3. Councilperson Richard Coombe Jr. broached **maintaining the walking path at the 42 Park during the winter months**; thus, opening the park year-round. Further discussion will take place when Highway Superintendent Preston Kelly is available.
4. Councilperson Scott Grey (on HVAC Committee) **asked the Town Board to consider hiring an independent HVAC consultant to consult on the HVAC system at Town Hall**. He estimates such a consultant will run approximately \$3000.00. The Town Board will discuss further after more consideration.

PUBLICATIONS

PAYMENTS OF CLAIMS AND VOUCHERS

• Health Insurance	\$	92,209.72
• Vendor Payments	\$	2,193.24
• Abstract # 12	\$	210,834.93
Total	\$	305,237.89

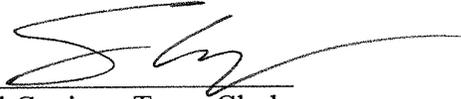
Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

ADJOURN OR RECESS

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Grey, the meeting was recessed at 8:39 pm to reconvene on December 30, 2025 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,



Staci Conjura, Town Clerk