

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 08, 2026**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Deputy Supervisor Ric Coombe	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	PRESENT
Bookkeeper Marta Brzostowska	PRESENT

**GUESTS**

Walt Zeitschel	Brian McPhillips
Karen Van Craenenbroek	Evie Bobe
Cher Woehl	

- **Town residents Karen Van Craenenbroek and Evie Bobe spoke to the Town Board regarding drivers speeding down Main St (State Route 55) by the Post Office around the curve where they live.** Their concern is the increase in foot traffic over the last year. Supervisor Chris Mathews stated he will contact the Sheriff's Office to inquire about a digital speed sign or posting a deputy in Town to remind residents of the speed limit. Highway Superintendent Preston Kelly stated he will talk to DOT about getting some blind curve signage.
- **Legislator Brian McPhillips stated there is a Public Hearing at the Neversink Firehouse on April 28<sup>th</sup> from 6:00-8:00 P.M. regarding the bridge and encouraged the Town to write a letter of support to NYS for local EMS to be recognized as an essential service.**

**MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on March 11, 2026 were ACCEPTED AS SUBMITTED on motion by Councilperson Jim Schmidt, seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Reports for the month February 2026 Revenue Report, Expense Report and Trial Balance for 02/01/2026-02/28/2026 and the month of March 2026 Revenue Report, Expense Report and Trial Balance for 03/01/2026-03/31/2026 were ACCEPTED AS

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RECEIVED and filed on motion by Councilperson Ric Coombe, seconded by Councilperson Jim Schmidt, put to a vote, and  
UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of March 2026 to be filed on motion by Councilperson Ric Coombe, seconded by Councilperson Scott Grey, put to a vote, and  
UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of March 2026  
No expenditures.

**REPORTS AND MATTERS OF TOWN OFFICIALS**

**CODE ENFORCEMENT OFFICER**

2026 Annual Report of Activity

Code Enforcement Officer Report for March 2026

- 260 Miles
- \$712.15 Receipts
- 6 Building Permits, total 15 for year
- 0 Building Permit Renewal, total 1 for year
- 2 Certificate of Occupancy/Certificate of Compliance, total 4 for year
- 0 Complaint, total 1 for year
- 1 Violations, total 1 for year
- 6 Municipal Searches, total 13 for year
- 2 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 18 CEO Training Hours, total 18 for year
- 0 FOIL Request, total 1 for year
- 0 Fire Calls, total 1 for year

➤ CEO Glenn Gabbard reports he will be attending training on April 21, 2026.

**PARKS & RECREATION DIRECTOR**

Parks and Recreation Director Tanya Huggler gave the following monthly update:

1. Ice Rink was a huge success. 742 people signed in and skated.

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2. Neversink Wellness Program has launched (Wellness Warriors). It will run a couple of months, open to all ages with many activities planned to get the community up and active.
3. The Tree Lighting will be moved to the Fairgrounds this year and combined with Winterfest on December 6<sup>th</sup>.
4. Youth Bureau has grants available for youth activities program. Huggler has put together a proposal and will submit it Friday to offset the cost of the Wellness Warriors program.

**PLANNING BOARD**

Public Notice of Cancellation for 04/01/2026 was filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Public Notice of Cancellation of Meeting Scheduled for 04/17/2026 was filed with the Town Clerk.

**HIGHWAY DEPARTMENT**

1. Highway Superintendent Preston Kelly would like to **go to bid for gasoline, diesel fuel, heating fuel for both the Town Barns and Town Hall, ice control sand, low abrasion crushed stones (1A, 1<sup>ST</sup>, #1 & #2), surge stone (light & Medium), fine dry screenings and crusher run (fine & course)**. Bid will be open on May 11, 2026 at 2:00 pm.

A motion was made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr to authorize the Town Clerk to advertise a request for bids for gasoline, diesel fuel, heating fuel for both the Town Barns and Town Hall, ice control sand, low abrasion crushed stones (1A, 1<sup>ST</sup>, #1 & #2), surge stone (light & Medium), fine dry screenings and crusher run (fine & course). Bids will be required to be back in the hands of the Town Clerk by 2:00 pm on Monday, May 11, 2026. The Town Board reserves the right to reject any and all bids, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

2. **CHIPS funding** has still not been determined; once NYS has passed its budget Preston will update further.
3. Preston would like to **advertise for (2) seasonal temporary workers** who would work from May 1 to September 30. The following motion was made:

A motion was made by Councilperson Ric Coombe, seconded by Councilperson Scott Grey to authorize the advertising for two seasonal temporary workers in the Highway Department as laborers for the period between May 1 and September 30, with a minimum age requirement of 18 years old, at wage rate of \$17.02 per hour with no benefits, must have a valid driver's license, working 40 hours per week put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK**

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. FOIL Request 03/16/26 from Eric Horton; Completed 03/18/26

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2. Commercial Policy Renewal from Sprague & Killeen
3. Basic Freshwater Wetlands General Permit from DEC

Items were ORDERED LOGGED and FILED on motion by Councilperson Ric Coombe, seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED. VOTE: AYES 5 NAYS 0 ABSENT 0.

**PUBLICATIONS**

- The Upper Delaware – Spring 2026

**SUPERVISOR**

1. The following Resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 9 OF 2026  
BUDGET AMENDMENT**

**WHEREAS**, the Highway Superintendent has had Town Board approval to purchase a new 2026 RAM 3500 Crew Cab with Utility Body from Robert Green Chevrolet Oldsmobile, Inc, and the purchase was approved at the March 11, 2026 Town Board meeting, totaling \$68,360.00, and the funds are to come from the Highway Fund Balance; and

**WHEREAS**, the Town Board authorizes the Supervisor to transfer \$68,360.00 from Highway Fund Balance to Machinery, Equipment DA5130.2; and

**NOW THEREFORE, BE IT RESOLVED**, that the following budget amendment be made:

DA599 Appropriated Fund Balance \$68,360.00  
DA960 Appropriations 68,360.00  
DA5130.2 Machinery, Equipment 68,360.00

**Moved by:** Councilperson Ric Coombe

**Seconded by:** Councilperson Scott Grey

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

**TOWN OF NEVERSINK  
RESOLUTION NO. 10 OF 2026  
BUDGET AMENDMENT**

**WHEREAS**, the Town of Neversink applied for a \$1,062.00-grant under the Justice Court Assistance Program for the purchase of a new desk and chair, and the Town was awarded such grant,

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to increase the appropriation, and that the following budget amendment be made:

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A510 Estimated Revenue	\$1,062.00			
A3021 State Aid – Court Facilities		1,062.00		
A960 Appropriations			1,062.00	
A1110.2 Justices – Equipment				1,062.00

**Moved by:** Councilperson Ric Coombe

**Seconded by:** Councilperson Scott Grey

**Adopted UNANIMOUSLY by VOTE:** AYES 5 NAYS 0 ABSENT 0.

2. Supervisor Chris Mathews stated he will attempt to find out fair market value of mats/headers (previously used at the Ice Rink) in order to sell them.
3. The following motion was made:

A motion was made by Councilperson Jim Schmidt, seconded by Councilperson Nicole Gorr authorizing the Town Clerk to advertise for Lifeguards for the 2026 Pool Season, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**OTHER**

1. **Councilperson Ric Coombe briefly updated the Town Board on the land swap process.** It was decided that the Town will try to swap the parcel across from the 42 Park with property near the Transfer Station.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Health Insurance	\$ 93,821.18
• Vendor Payments	\$ 2,545.93
• Abstract #4	<u>\$ 256,569.34</u>
Total	\$ 352,936.45


Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**ADJOURN OR RECESS**

On motion by Councilperson Ric Coombe, seconded by Councilperson Nicole Gorr, the meeting was adjourned at 8:30 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

  
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Staci Conjura, Town Clerk