

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
February 12, 2025**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	ABSENT (WEATHER)
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	PRESENT
Town Historian Roger Edwards	ABSENT (WEATHER)

**GUESTS**

Brian McPhillips	Vincent Kurzrock
Joe Bagley	Larry Bracken

- **Joe Bagley** asked if there was progress being made with the **hiring of a part-time maintenance worker**. He was advised that this would be discussed later in the meeting. Joe went on to discuss the necessity of **completing the kitchen at the Fairgrounds**, stating that the Styrofoam needs to come down and the new insulation needs to go up so that there can continue to be water in the kitchen during the winter months, he requested that a time be designated to complete this project. It was decided that the project will start mid-March when the ice rink closes and will be completed by May 31<sup>st</sup> so that summer Pavilion rentals can continue. There was additional discussion of getting proposals to extend the kitchen/pavilion by approximately 20', to make storage for the ice rink, and a skate/shoe changing room.
- **Legislator Brian McPhillips stated that he** has a new round of discretionary funding he may be able to earmark \$8,000.00 of for the Town of Neversink kitchen update at the Fairgrounds if the paperwork is completed and submitted. Town Supervisor Chris Mathews indicated that there is interest in doing this. He also advised Parks & Rec Director Tanya Huggler that there are more Youth Bureau funds available. He is happy to assist in any way needed. The County is currently looking for people to serve on the Human Rights Commission, Consumer Rights Commission and the 10 Year Charter Review Commission. Contact your legislator if interested in any of these positions.

**MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on January 08, 2025 and the Organizational Meeting held on January 8, 2025 were ACCEPTED AS SUBMITTED on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
February 12, 2025**

VOTE: AYES 5 NAYS 0 ABSENT 0.

**SUPERVISOR’S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor’s Report for the month of January 2025 and the Revenue Report, Expense Report and Trial Balance for 1/1/25-1/31/25 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of January 2025 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of January 2025.

No expenditures made.

**CODE ENFORCEMENT OFFICER**

2025 Annual Report of Activity

Code Enforcement Officer Report for January 2025

- 251 Miles
- \$717.50 Receipts
- 2 Building Permits, total 2 for year
- 0 Building Permit Renewal, total 0 for year
- 1 Certificate of Occupancy/Certificate of Compliance, total 1 for year
- 1 Complaint, total 1 for year
- 1 Violations, total 1 for year
- 3 Municipal Searches, total 3 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 1 CEO Training GG Hours, total 1 for year
- 0 FOIL Request, total 0 for year
- 1 Fire Calls – 173 Mutton Hill Rd (Chimney Fire), total 1 for year

**HIGHWAY SUPERINTENDENT**

1. The Town Clerk asked on behalf of Highway Superintendent Preston Kelly if the Board wanted to continue with the **3-year rotation pickup replacement plan**. The Board is in favor of continuing the 3-year replacement plan. There is a Dodge Ram 3500 available on

**TOWN OF NEVERSINK TOWN BOARD**  
**REGULAR MEETING**  
**February 12, 2025**

State contract. Chevy and Ford are currently closed to municipal sales. The Dodge Ram 3500 Regular Cab with plow current price is \$62,408.50. This is \$2581.85 cheaper than last year. Money to come from unexpended balance. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey authorizing Highway Superintendent Preston Kelly to purchase a Dodge pickup with plow off of the State Contract, for \$62,408.50, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

2. Preston would like to set up a **meeting with the equipment committee**. Councilperson Jim Schmidt and Councilperson Scott Grey will meet with Preston on Wednesday, February 18<sup>th</sup> at 4:00 pm.

**PARKS & RECREATION DIRECTOR**

Parks and Recreation Director Tanya Huggler gave the following monthly update:

- **Winterfest** was successful. She is hopeful that it will continue to grow next year.
- **Karaoke & Comedy** that was slated for March has been postponed until a venue can be found.
- The **ice rink** is doing very well and is well-attended.
- **Summer Camp** planning with Frost Valley YMCA is well underway, cost is expected to be \$165.00/week each child. It will not run the week of the Grahamsville Little World's Fair. The following week kids will be bussed up

**TOWN CLERK**

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. Town Clerk requested permission to **attend** the 2025 NYS Town Clerks Association Conference in Syracuse on April 26<sup>th</sup> to 30<sup>th</sup>, 2025.

A motion was made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr to allow **Town Clerk to attend NYSTCA Clerk's conference in Syracuse April 26-30, 2025**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

2. **Oath of Office:**

- Eileen Delaney – NFD Treasurer
- Rebecca Witthohn – Planning & Zoning Board Clerk

3. **To Be Filed:**

- Sprague & Killeen - New Policies for 2025
- Maps from County Clerk
  - Minor Subdivision – Goldstein
  - Lot Improvement Keriland & Lariccia
  - Lot Improvement Keriland & Hogsback & Sons LLC
  - Lot Improvement Keriland & Claudiu/Secara
  - Lot Improvement Keriland & McClatchy
- Snow & Ice Contract 2025

**TOWN OF NEVERSINK TOWN BOARD**  
**REGULAR MEETING**  
**February 12, 2025**

- Letter from NYS DEC regarding intent to purchase (3) land parcels
- FOIL request re: East Mountain Rd – completed
- Letter from NYS Dept of Financial Services re: official designation of the Neversink-Denning BDD as the 57<sup>th</sup> designation under the statute.
- Amendment to Lease Agreement between the Town and the Sullivan County Soil & Water Conservation District

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**PUBLICATIONS**

1. The Observer December 2024
2. Talk of the Towns & Topics January 2025

**SUPERVISOR**

1. The Town will put an **ad** in the **2025 Neversink Ag Society's Grahamsville Fair Booklet**. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt to put an ad in the 2025 Grahamsville Fair Booklet put to a vote and UNANIMOUSLY CARRIED. Councilperson Nicole Gorr recused herself.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

2. **Pool status** was updated. As of now, there does not appear to be any water loss. This may change when snow/ice melt occurs and Joe is able to look at it further. According to Town Supervisor Chris Mathews, Highway Superintendent Preston Kelly will do the clean-up of the flower beds and other vegetation. Joe mentioned various 6'x6's that need to be replaced under the pool building. The Pool Committee met and has decided that the **pool will open Summer 2025 in "band-aid mode."** It is the Committee's opinion that the **pool will need to be shut down Summer 2026 to be redone.** The plumbing and electrical work will need to be upgraded, the surge room, the pool interior, and there was brief discussion regarding taking out the kiddie pool to put a splash pad in its place. The goal is to go into the Fall of 2025 with quotes/proposals to have work done starting as soon as possible in the Spring of 2026.
3. Councilperson Scott Grey asked if the Town Board had any additional changes to make to the **Little League lease** per Councilperson Richard Coombe Jr., the Town Attorney Ken Klein has reviewed the lease and given the ok to present it. The lease will be for the term of 5 years and will be presented to Little League in the upcoming week as schedules allow.
4. Councilperson Scott Grey briefly discussed the **AYSO lease** for the upcoming year. It was decided that the terms will remain the same for the 2025 season.
5. The following motion was made:

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
February 12, 2025**

A motion was made by Councilperson Scott Grey, seconded by Richard Coombe Jr., to hire Ernst Degastonguay for the position of **Part-Time Maintenance person**, not to exceed 17.5 hours per week at a pay rate of \$27.72 /hour, start date to be determined, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session** at 8:16 pm on motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, **to discuss performance, hiring and firing of individuals**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

The Board **returned** from **Executive Session** at 8:52pm on motion made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**PAYMENTS OF CLAIMS AND VOUCHERS**

Abstract #2A 2025	\$ 22,464.06
Abstract #2 2025	<u>\$ 116,109.16</u>
Total	\$ 138,573.22

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

**ADJOURN OR RECESS**

On motion by Councilperson Richard Coombe, Jr, seconded by Councilperson Scott Grey, the meeting was adjourned at 8:59pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

---

Staci Conjura, Town Clerk